



## **Zoning Application Pre-Submittal Checklist**

- Schedule the Pre-submittal Meeting with the County Arborist 10 days ahead of the zoning review deadline.
- Provide a complete Specimen Tree Survey. Trees must be tagged numerically with metal tags that correspond to the specimen tree survey. Please include species, size, and condition in a table format.
- Provide a site plan map for the project that includes the following requirements of the Tree Ordinance:
  - Limits of disturbance
  - Existing Canopy Coverage
  - Estimated Post development Canopy
  - Required Buffers
  - Existing easements
  - Wetlands
  - Tree Save areas (existing and proposed)
  - Tree Groupings
  - Conceptual plan of site design
  - Include a table with the following data:
    - The total site area (in square footage)
    - Proposed disturbed area (in square footage)
    - Estimated Post Development Canopy (in square footage)
    - Tree Groupings %
- Zoning Application Pre-Submittal form signed by County Arborist

Please be aware of the following:

- The County Arborist has the responsibility to identify Significant trees in the field that will need to be protected/recompensed beyond those identified by the surveyor.
- Tree save areas and Tree Groupings should aim to protect existing specimen trees.
- Sites that have been clear-cut in the past three years cannot be rezoned.