

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**ROAD IMPROVEMENT POLICY AND PROCEDURES FOR
NON-COUNTY MAINTAINED ROADS.**

It is the policy of this Commission to bring existing private or public, non-county maintained roads into the road maintenance system as requested by individual district commissioners and approved by the full Board of Commissioners provided that funds are available for the paving of the roads, to current Forsyth County Standards, and provided that a sixty foot (60') right of way is obtained, and that the road has a minimum of 15 residential homes per mile, or same ratio for shorter roads. And that all encroachments both public and private, which interfere with or threaten the construction of the road will be removed or relocated by its owner at no expense to the county. And that any variance from this policy must be approved by the Board.

It is also the policy that when needed a survey will be done to locate property corners, and make sure the roads is within the platted right of way.

It is also the policy, that when needed, construction drawings will be made to assure that the road improvements will meet current safety requirements, according to the classification of the road.

PROCEDURES

1. Citizens make their request known to District Commissioner.
2. Letters of instruction and right of way deeds are sent to appropriate resident for obtaining necessary signatures.
3. Right of way deed is returned to the county for verification.
4. Cost estimate is prepared and provided to District Commissioner along with right of way information.
5. Available funds are verified.
6. District Commissioner makes request to full Board.
7. If rejected, the right of way deeds are left unrecorded and returned to the road file pending future action.
8. If approved, the right of way deed is recorded and all files, maps, and records are corrected accordingly.
9. Commissioners instruct County Administrator to proceed with plans to pave or resurface said road.
10. Residents are notified of action of Board by District Commissioner.
11. Road is paved or resurfaced according to the yearly plan, according to available road funds.

**REVISED ROAD IMPROVEMENT POLICY AND PROCEDURES AS ADOPTED BY THE
BOARD OF COMMISSIONERS JUNE 26, 1995**